

CHAPTER-I

DETAILED TENDER NOTICE AND GUIDELINES FOR SUBMISSION OF TENDER

DETAILED E-TENDER NOTICE

MMRDA e-Tendering Portal: <http://etendermmrda.maharashtra.gov.in>

Digitally Signed & unconditional online Tenders in form “B-1” (Percentage Rate) are invited by the Superintending Engineer, Engineering Division, 5th floor, Mumbai Metropolitan Region Development Authority, Bandra (East), Mumbai-400 051, from contractors fulfilling conditions as under:

1. The Contractors shall have valid registration under appropriate class with the PWD/MCGM/MHADA and should has carried out the work of similar nature and magnitude.
2.
 - i) Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least Rs.10.50 lakhs.
 - ii) Experience of having successfully completed
 - a) 3 similar works costing not less than Rs. 14 lakhs.
OR
 - b) 2 similar works costing not less than Rs. 17.60 lakh .
OR
 - c) 1 similar works costing not less than Rs.28 lakhs.
During last 7years ending last day of month previous to the one in which bids are invited.
 - iii) Similar work means work involving maintenance of Gardens/ Landscaped areas.
3. Contractor should upload scanned copy of solvency certificate to the extent of 20% of the estimated cost at the time of bid submission & PAN Card etc.
4. The tenders will be received online on above mentioned MMRDA official e-Tendering portal and will be opened by Superintending Engineer on scheduled date and time.
5. Details of tender:

Sr.	Name of Work	Estimated cost (In Rs.)	Earnest Money (In Rs.)	Security Deposit (In Rs.)	Contract Period
1	2	3	4		5
I	Annual maintenance of landscaped area developed along the internal roads in Phase - I at Truck Terminal, Wadala.	35,19,797/-	35,198/-	1,75,990/-	12 Months (including Monsoon)

6. Online E-Tender Schedule :

S. No.	Tender Schedule	Bidder Schedule	Start Date & Time	End Date & Time
1.	Tender Authorization and Publishing	-----	-----	-----
2.	-----	Tender Document Download	01.12.2014, 1800 hrs	22.12.2014, 1800 hrs
3.	-----	Bid Preparation and Submission	01.12.2014, 1800 hrs	24.12.2014, 1200 hrs
4.	Tender Closing	-----	24.12.2014, 1201 hrs	24.12.2014, 1800 hrs
5.	-----	Online Control Transfer of Bid	24.12.2014, 1801 hrs	26.12.2014, 1800 hrs
6.	Opening Envelope A – Tender Fees, EMD	-----	29.12.2014, 1000 hrs	29.12.2014, 1800 hrs
7.	Opening Envelope B – Technical Bid	-----	29.12.2014, 1000 hrs	29.12.2014, 1800 hrs
8.	Opening Envelope C – Financial Bid	-----	29.12.2014, 1000 hrs	29.12.2014, 1800 hrs

7. Tenderers should have valid appropriate class Digital Signature Certificate (DSC) obtained from any Certifying Authorities. In case of requirement of DSC, tenderers should go to <http://maharashtra.etenders.in/mah/DigitalCerti.asp> and follow the procedure mentioned in the document Procedure for application of Digital Certificate.

8. Tenderers who are participating in e-tendering for the first time shall have to obtain User ID & password from the above mentioned portal.

9. Tender Document and Supporting can be downloaded for reference purpose from the e-Tendering Portal of MMRDA during the period mentioned in the tender notice. Interested Bidders have to make payment of **Rs. 1,000/-** (Rupees One Thousand only) inclusive of MVAT (non refundable) as Tender Fees by mode of Electronic transfer. The relevant details are as under:

Account title – Mumbai Metropolitan Region Development Fund

Account no. – 123105000435

IFSC code – ICIC0001231

Name of bank – ICICI Bank, MIG Branch

Tender Fee receipt must be uploaded during bid preparation by the tenderer.

10. The MMRDA reserves the right to reject any or all of the tender offers, without assigning any reason thereof.
11. The tenders shall be received online on above mentioned MMRDA official e-Tendering portal.
12. Validity period of the offer of the tenderer will be 120 days from the date of opening of the financial bid of the e-tender.
13. The lowest tenderer will have to submit the rate analysis of all major items if called for.
14. While quoting the offer, the contractor should mention above, below or at par clearly. If nothing is mentioned, the offer will be treated “Below” at the percentage quoted by the tenderer.
15. The contractor should have executed at least one work of same magnitude and nature in last two financial years.
16. Bidder should upload scanned attested photocopies of all documents on above mentioned MMRDA official E-Tendering portal & produce in original on request by MMRDA at any stage from e-Tender opening.
17. A statement showing names of partners, Directors, etc. of the firm with complete address of each should be uploaded to above mentioned MMRDA official E-Tendering portal and authorized person on behalf of firm should sign e-tender using digital signature certificate.
18. The acceptance of tender will be intimated by email or otherwise by the authority competent to accept the tender or by the higher Authority of MMRDA, to the contractor, which shall be deemed to be an intimation of the tender given by the Authority Competent to accept the tender.
19. Awarded tenderer shall have to submit signed copy of tender manually to the department.
20. MMRDA reserves the right to verify financial transaction of contractor in his Bank / Financial Institutions. Contractor should give authority to that effect along with his accounts number and Bank/ Financial institution name & address. Any changes / modification may be communicated to MMRDA immediately.
21. If there is any amendment in the tender the same shall be published on following MMRDA’s official e-Tender portals / website :

MMRDA Portal : <http://etendermmrda.maharashtra.gov.in>

MMRDA Website : <http://www.mmrda.maharashtra.gov.in>

22. The bidder should visit the site prior to submission of tender and ascertain the local site condition, working restrictions, obstructions, conditions in tender document regarding necessary approvals, NOC required for the work from the local Authorities and shall quote the offer inclusive of all such expenses likely to be incurred while execution of the work. No claim or compensation for any extra payments incurred by the bidders towards the approvals/ NOC's/ permissions will be entertained by MMRDA, which shall be noted.

23. In case of any queries, Bidders may contact MMRDA's e-tendering service desk at etendersupport@mailmmrda.maharashtra.gov.in on any working day.

24. No joint venture shall be allowed.

Signature of Construction Agency

**Superintending Engineer,
MMRDA**