

**MUMBAI METROPOLITAN REGION DEVELOPMENT AUTHORITY**

Bandra-Kurla Complex, Bandra (East), Mumbai -51.

Tel: 2659 4006 / 4155.

Website: <https://mmrda.maharashtra.gov.in>**e-Tender Notice**

Mumbai Metropolitan Region Development Authority (MMRDA) hereby invites bids from eligible bidders through MMRDA e-tendering Portal for “Appointment of Agency for providing Outsourced Manpower Services for Mumbai Metropolitan Region Development Authority”
The Tender details are as under:

Sr. No.	Parameters	Details
1	Tender/Bid No.	MMRDA/Admin/Unit-1/ Manpower/2024
2	Division	Administration Department
3	Name of Tender/Bid	“Appointment of Agency for Providing Outsourced Manpower Services for Mumbai Metropolitan Region Development Authority”
4	Contact Details	Administrative Officer Tel : 022-2659 4006/4155 Email : nanda.zade@mailmmrda.maharashtra.gov.in
Important Dates	Milestone	Date & Time
	Bid Document Download / Sale Start Date	26/09/2024 to 10/10/2024
	Bid submission Start Date	26/09/2024
	Pre-Bid Meeting	30/09/2024 Time: 15.00
	Last date of submission of pre-bid queries	01/10/2024 Time: 15.00
	Bid Document Download / Sale End Date	10/10/2024 Time: 15.00
	Bid Submission End Date	10/10/2024
	Bid Opening Date	16/10/2024

A brief description of the project may be seen in the Information Memorandum of the Project at the website <https://mahatenders.gov.in>

For participating in this e-tender and avoiding last minute technical challenges if any, all the Bidders shall follow the guidelines mentioned in the Tender Document on e-tendering Portal.

The Bidders shall go through the e-tender SOP and FAQs hosted at <https://mahatenders.gov.in> Portal for detailed understanding of e-tendering submission process.

For any e-tendering support, Bidders shall mail MMRDA e-tendering Helpdesk at mahatendersupport@mailmmrda.maharashtra.gov.in or call Helpdesk on 0120-4001 002/005.

Phone No.: 022-26597445

Date: 25/09/2024
Place: Mumbai

Sd/-

Addl. Metropolitan Commissioner - 2

CHAPTER-I

DETAILED E-TENDER NOTICE

e-Tendering Portal: <https://mahatenders.gov.in>

Digitally Signed & unconditional online Tenders are invited by the Administration Department MMRDA, New Administrative Building, Admin Division, 8th floor, Bandra-Kurla Complex, Bandra (E), Mumbai -400 051 from agencies fulfilling conditions as under:

1.1 Bidder's Qualification Requirement

1.1.1 The experienced Bidder should have successfully completed similar works during last seven years ending 31st December, 2023, as following:

- a. At least *one similar* completed work costing not less than an amount equal Rs. 19.06 Cr. Or
- b. At least *two similar* completed works each costing not less than an amount equal to Rs. 9.53 Cr. Or
- c. At least *three similar* completed works each costing not less than an amount equal to Rs.6.35 Cr.

Definition of Similar Work: Works involving provision of Trained, skilled manpower for Metro/ Monorail/ Railways **or** Works involving provision of skilled, trained, manpower in Government Departments/ Public Sector Units Only.

Note:

1. Only completed works shall be considered for the evaluation. Works in progress shall not be considered for evaluation.
2. Bidder shall submit the experience certificate of their own firm. Experience of Parent company or subsidiary company shall not be accepted.
3. The tenderer shall submit details of similar works executed by them as per Appendix- 4.

1.1.2 Average financial turn over during last three financial years ending 31st March, 2023 should be at least Rs. 6.73 Cr. Audited Balance Sheets of previous three financial years duly certified by C.A. need to be enclosed (Appendix-6).

1.1.3 Net Worth: Net Worth of the tenderer during last three financial years should be positive of the annual cost put to tender (Appendix -6).

1.1.4 Certificates of satisfactory completion of similar works shall be issued by authority not below the rank of Executive Engineer or equivalent of the organization where the services were provided. The copies of such experience certificates shall be uploaded by the bidder in Envelope -B (i.e. Technical Bid).

1.2 Bidders should upload scanned copy of Solvency Certificate latest up to 6 months to the extent of 25% of the estimated annual cost from Nationalized Bank or Scheduled Commercial Bank (*As per list given in Appendix 21*) at the time of Bid submission.

- 1.3 The tender documents will be received online on above mentioned e-Tendering Portal and will be opened by Administrative Officer, Administration Department, MMRDA or his authorized representative on scheduled date and time.
- 1.4 The Bidder shall submit certified copy of Income Tax Return for last three financial years & PAN Card.
- 1.5 The Bidder shall submit certified copy of TDS certificate and GST tax registration certificate, which should be in the name of the bidder.
- 1.6 The necessary certificates as mentioned in qualification criteria are required to be obtained by the bidder from the competent authority. In addition to this Agency should submit the following certificate;
 - a. Agency should have single license for supply of more manpower as specified in this tender minimum 70 contract labour in single work.
 - b. Agency should submit the valid **ISO: 9001: 2015** certificate with ISO audit report.
- 1.7 Even though the Bidder meets the above qualifying criteria, they can be disqualified if they have made misleading or false representations in the statements/ attachments submitted in proof of the qualification requirements and/or Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc are found.

1.8 Details of Tender:

Name of work	Estimated Cost (Incl. 18% GST)	Earnest Money Deposit (1%)	Performance Security (5%)	Contract Period
Appointment of Agency for Providing Outsourced Manpower Services for Mumbai Metropolitan Region Development Authority	31,77,19,956/-	31,77,200/-	1,58,85,998/-	3 years

1.9 Online e-Tender Schedule:

Sr. No.	Tender Schedule	Bidder Schedule	Start Date & Time	End date
1	Tender Authorization and Publishing		26/09/2024 Time: 10.00	10/10/2024 Time: 15.00
2		Tender Document Download	26/09/2024 Time: 10.00	10/10/2024 Time: 15.00
3		Bid Preparation and Submission	02/10/2024 Time: 15.00 to 17.00	10/10/2024 Time: 15.00
4	Pre-bid Meeting	Pre-bid Meeting	30/09/2024 Time: 15.00	

5	Last date of submission of pre-bid queries:	Pre-bid queries or any other queries received after this date shall not be accepted and not liable to be clarified from MMRDA.	01/10/2024	
6	Tender closing		10/10/2024	
7	Opening Envelope-A, Tender fees, EMD		15/10/2024	
8	Opening Envelope-B Technical Bid.		15/10/2024	
9	Opening Envelop -C Financial Bid.		17/10/2024	

- 1.10 The bids will be received online on above mentioned e-Tendering portal and will be opened by the Administrative Officer, Administration Department, MMRDA or his authorized representative on scheduled date and time.
- 1.11 Bidders should have valid class 2 or 3 Digital Signature Certificate (DSC) having both Signing and Encryption Certificates obtained from any Certifying Authorities empanelled by Controller of Certifying Authorities, India. In case of requirement of Digital Signature Certificate (DSC), Bidders should go to <https://mahatenders.gov.in> and follow the procedure mentioned in the document Procedure for Digital Certificate. Tenderers who are participating in e-tendering for the first time shall have to obtain User ID/Digital ID & password from the above mentioned portal.
- 1.12 Tender Document can be downloaded for reference purpose from the e-Tendering Portal of Mahatender during the period mentioned in the Tender Notice. Interested Bidders have to make online payment of Rs. 3,540/- (Rupees Three Thousand Five Hundred Forty only) inclusive of 18% GST (non-refundable) as Tender Processing Fee using online payment gateway i.e. Debit Card/Credit Card/Net- Banking. Tender Fee receipt can be system generated during bid preparation by the Bidder.
- 1.13 The scanned copy of system generated tender fee receipt must be uploaded during bid preparation by the Bidder in e-Envelope A.
- 1.14 The competent authority reserves the right to reject any or all of the tender offers without assigning any reason thereof.
- 1.15 The bids shall be received online on above mentioned official e-Tendering portal.
- 1.16 Validity period of the offer of the tenderer will be 180 days from the last date of submission of the Bid. The award of Tender shall be decided and Letter of Acceptance will be issued by the MMRDA within validity of the offer received. In exceptional cases, MMRDA will request the Tenderer(s) to extend the validity.

- 1.17 The lowest tenderer will have to submit the rate analysis of service charge quoted, if required.
- 1.18 **Additional Performance Security** deleted
- 1.19 Bidder should upload scanned attested photocopies of all documents on above mentioned E-Tendering portal & produce in original on request by MMRDA at any stage after e-tender opening.
- 1.20 A statement showing names of Partners, Directors etc. of the firm with complete address of each should be uploaded to above mentioned e-Tendering Portal and authorized person on behalf of firm should sign e-Tender using digital signature certificate.
- 1.21 The acceptance of tender will be intimated to successful Bidder by email or otherwise by the authority competent to accept the tender or by the higher Authority of MMRDA, to the Bidder, which shall be deemed to be an intimation of the tender given by the Authority Competent to accept the tender.
- 1.22 The successful tenderer shall be equally responsible for executing, completing the work as per specifications and if any decision of Hon'ble Consumer/any Court is received regarding quality of work then the judicial decision will be binding on the Bidder for rectification.
- 1.23 Successful bidder shall have to submit digitally signed copy of Tender through e-tender Portal only.
- 1.24 MMRDA reserves the right to verify financial transaction of Bidder in his Bank/ Financial Institutions. Bidder should give authority to that effect along with his account number and Bank / Financial institution name & address. Any changes/modification may be communicated to MMRDA immediately.
- 1.25 If there is any amendment in the tender the same shall be published on mahatender.gov.in portals/ website. e-tender Portal: <https://mahatenders.gov.in>
- 1.26 Bids from Joint Venture (JV) shall be allowed.

**Sd/-
Administrative Officer,
MMRDA**

